

## Student Behaviour Policy related to COVID -19

The Academy's Behaviour Policy, including our Code of Conduct and Disciplinary Procedures continue to be in place. Details of these documents can be found on the Academy website. The Code of Conduct has been supplemented with the following information, in order to ensure the safety and wellbeing of any staff or student member, whilst at the Academy. These additional measures have been put in place as part of our response to the current COVID-19 pandemic and identify the minimum behavioural norms that are expected.

Culture is created in a community by establishing behavioural norms and ensuring that these are taught explicitly and over-corrected where necessary to ensure that any community is a calm, orderly and disciplined environment where rules are followed to enable excellent teaching and learning to take place. We are innovating the culture within the Academy in response to the enforced COVID-19 disruption, by introducing new behavioural norms and routines around [protective measures](#) and personal hygiene. Making this clear and accessible for all.

All students and parents have been provided with clear Health & Safety guidance to adhere to during the return to the Academy. This must be followed at all times. The information below details those measures that strictly apply to all students whilst on Academy premises.

- Arrive to the Academy and leave to go home at the designated time using the designated entrance/exit route. Do not wait around for friends and do not congregate. Speak to a member of staff if your parent or carer normally collects you and is not on time.
- Maintain a 2m distance at all times. Both inside and outside the Academy.
- Register via your lanyard without touching the surface of the screen. If you don't have your lanyard record your name on the sign in sheet, utilising your own pen.
- On entering the building wash your hands with the sanitising gel provided.
- Proceed to your designated classroom (or dining room/common room area if before lesson time) maintaining 2m where possible.
- When entering the classroom proceed immediately to your/a seat. Do not enter the staff safe zone which will be identified by tape on the floor.
- Do not leave your seat for any reason without asking for permission.
- The seating layout in the classroom is non-negotiable and is in place for the safety of each student. Stick to the seating layout. Do not move tables or chairs.
- Keep personal belongings with you at all times. Lockers are off limits and you must not place personal belongings on the side in the room.
- Avoid, where possible, sharing belongings (stationery, books etc) with others.
- Have tissues with you in case you need to sneeze or blow your nose. Dispose of them immediately in the bin provided in the room and sanitise your hands.
- Only bottles of water can be brought into the Academy. These must be either taken home at the end of your session or disposed of in the bins provided.
- Take any PPE measures home with you and dispose of when necessary. Do not leave on site unless in a bin provided.

- Bin lids must remain closed after use. Please wash your hands with sanitising gel after touching the bins.
- Do not leave any personal belongings on site. They will be bagged and not returned until you are next on site.
- Year groups will be designated a toilet. Students must not deviate from this designation. Students must ensure adequate hand washing with soap and water for at least 20 seconds after using the toilet.
- Wash your hands with sanitising gel when signing out and leaving the academy and before you use the toilets.
- Avoid any physical contact of any type at any time, where possible, within your year group. This includes horseplay, hugging, handshakes etc. There must be no breaking of the year group bubbles.
- There must be no coughing, sneezing or spitting at or towards any other person.
- You must tell a member of staff if you feel that you are suffering from a high temperature, a new continuous cough or loss or change to your sense of smell or taste.
- You must adhere to the health & safety guidance and instructions provided to you at all times.
- Do not attend the Academy if you feel unwell. Follow normal protocol and phone/email the Academy before 08.30am on the day of your absence.

A breach to any of the above will constitute the evoking of the behavioural Staged Intervention Process. If any action taken by a student directly puts at risk themselves, another student or a member of staff, Stage 4 of the behavioural SIP may be initiated (some examples are included below\*). Details of the SIP can be found within the Academy's behavioural policy on the Academy website.

\*Deliberate and/or repeated failure to adhere to the **protective measures** will be deemed as a **serious breach** of the Academy's discipline policy.

\*Coughing, sneezing or spitting at or towards any other person, with intent, will be deemed as a **serious breach** of the Academy's discipline policy.

Academy staff have the power to discipline a student for conduct outside the school premises which includes when they are travelling to and from school on public transport. We will ensure that [protective measures](#) are made explicit to students and that any infringements are sanctioned in accordance with the SIP and the details above.

As part of a planned return to school following an exclusion at Stage 4, parents/carers will be expected to have a meeting with a senior leader to discuss a reintegration action plan. This meeting may take place virtually.



### **Reasonable Adjustments**

At certain stages in a young person's academic life they may struggle to access, or manage within, the typical provision offered by their educational institution as a result of:

Social, Emotional and Mental Health Needs (SEMH) and/or;

Adverse Childhood Experiences (ACE)

Special Educational Needs and Disabilities (SEND)

Leaders and teachers within the Academy, with the support of the Special Educational Needs Coordinator (SENDCO), will be mindful of students' individual needs when issuing sanctions for behaviours and when considering the impact of the new behavioural norms. They will be guided by the Education, Health and Care plans (EHCPs) for those students who hold them, or individual education plans / student support plans for those with additional needs but without an EHCP.

Leaders will make their best endeavours to ensure that students with additional needs are supported to meet the new expectations and behavioural norms. These will vary from student to student and will be implemented accordingly.

### **Review**

Leaders will keep the arrangements detailed in this addendum under review, on a regular basis. Amendments to operational procedures will be made as required and will be clearly communicated to all staff and students. A thorough review of the addendum will be undertaken at each phase of reopening, as the numbers of students admitted to school alters.